

JOB DESCRIPTION: VALLEYFAIR THEME PARK
LOCATION: SHAKOPEE , MINNESOTA

EMPLOYER INFORMATION

EMPLOYER

JOB TITLE/ JOB DESCRIPTION

- VALLEYFAIR THEME PARK, SHAKOPEE, MINNESOTA
- **Ride Operator:** Responsibilities include, but not limited to, ensuring the proper operation of the assigned ride location. Informing guests of and enforcing ride rules, regulations and admission requirements, handling guest situations and maintaining the cleanliness of the ride, ride area and entire park. Ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well providing information and directions to the guests. Responsibilities may also include selling tickets for go-carts, bumper boats, adventure golf, and RipCord. Operations must be able to follow and use accepted and proper cash handling procedures with the use of a cash register. Position requires continuous standing, working outside in various weather conditions, two handed manipulation of control, climbing lifts or ladders up to 200 feet, assisting small children under 50 lbs and may be working with petroleum products. Must be mature, courteous and able to enforce policies clearly and consistently. Must be at least 18 years of age. Sweep duties require continuous walking during a six to ten hours shift. Rides Operators will assist in other areas of the park when necessary
- **Food Service Team Member:** Individuals must be friendly and honest. Responsibilities include but are not limited to: Ensuring the safe and efficient operation of assigned food location; Duties relevant to a fast service restaurant; Following correct and honest cash handling procedures when using cash registers; Interacting with hundreds of guests each day; Any cleaning duties that are involved in food service to maintain a clean and sanitary environment; Flexible to work unsupervised or as part of a team; Keeping the outside of your location clean and up to the standards of the park; Willing to assist in all areas of the Food op

PAYCHECK FREQUENCY	<ul style="list-style-type: none"> • Paychecks paid every 2 weeks
MEAL DISCOUNT	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> No discounts on meals, but ValleyFair do have an employee cafeteria. Employees are able to prepare food in the kitchens in Employee Housing
WORK TRANSPORTATION	<ul style="list-style-type: none"> • Job site is located within walking distance from Housing Facility
UNIFORM REQUIREMENTS	<ul style="list-style-type: none"> • Uniform provided. Employees will provide their own shoes, pants. Please refer to the Uniform guidelines pages in the ValleyFair Information file
GROOMING CODE	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Yes. Facial hair for men should be clean shaven and hair above collar length. Good personal hygiene is a must, including daily shower and bath and use of deodorant. No visible tattoos or facial piercing during work
REASONABLE EXPECTATION	<ul style="list-style-type: none"> • Much depends on the economic conditions in the U.S. during your employment here. The hours (shifts) you work will vary day by day. If you find a part time job, please make sure that you prioritize your obligation to your primary employer
HOUSING INFORMATION	
HOUSING ADDRESS	<ul style="list-style-type: none"> • 5605 E. Hwy 101 (North dorm) or 5603 E Hwy 101 (South dorm), Shakopee, MN, 55379
COST OF HOUSING	<ul style="list-style-type: none"> • Housing is \$45.60 + tax per week with 4 students per room
HOUSING COLLECTION	<ul style="list-style-type: none"> • Employee housing payment will be automatically deducted from the paycheck
HOUSING DEPOSIT	<ul style="list-style-type: none"> • N/A
HOUSING DEPOSIT REFUND	<ul style="list-style-type: none"> • N/A
HOUSING FEATURES	<ul style="list-style-type: none"> • ValleyFair Commons are located on Valleyfair property, approximately 1 mile from ValleFair 's administrative offices. All International students must live in the park-provided ValleyFair Commons • J-1 employees are responsible for cleaning and maintaining their own room
HOUSING AMENITIES *Some of the housing amenities may no longer be available upon your arrival.	<ul style="list-style-type: none"> • Students per room: <input type="checkbox"/> 1-2 <input checked="" type="checkbox"/> 3-4 • Bunks: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Shared Kitchen facility: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Public coin Laundry: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Public Computer/Internet access: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Linens: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Telephone: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Private Bathroom: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO • Shared Bathroom\Shower facilities: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Air Conditioning\Heater: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Lounge Area: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Vending machines <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
SOCIAL SECURITY INFORMATION	
NEAREST SOCIAL SECURITY OFFICE	<ul style="list-style-type: none"> • Suite 1, 1811 Chicago Ave, Minneapolis, MN 55404
HOW AND WHEN TO APPLY FOR SOCIAL SECURITY	<ul style="list-style-type: none"> • The Social Security Administration suggests that you wait 10 days after arrival to apply. Kings Dominion will have representatives comes to the park to assist students in obtaining their Social Security Cards
SOCIAL SECURITY WEBSITE	<ul style="list-style-type: none"> • www.ssa.gov
AREA INFORMATION	
AVERAGE TEMPERATURE	<ul style="list-style-type: none"> • Summer temperature from 60s to 80s F (20s C) www.weather.com
WHAT TO WEAR	<ul style="list-style-type: none"> • Clothing for mild, rainy weather: comfortable shoes, pants, shorts, T-shirts
INFORMATION WEBSITE	<ul style="list-style-type: none"> • Job sites: www.janus-international.com, http://www.valleyfair.com/ • Visitor sites: http://www.exploreminnesota.com/
NEAREST CITY	<ul style="list-style-type: none"> • Minneapolis, MN - 22 miles • Saint Paul, MN – 29 miles
NEAREST INTERNATIONAL AIRPORT	<ul style="list-style-type: none"> • Minneapolis – Saint Paul International Airport
AREA DETAILS	<ul style="list-style-type: none"> • Public Transportation: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Greyhound Bus Station within City Limit: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (22 miles away) • Amtrak Train Station within City Limit: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (31 miles away) • Shopping Mall : <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (15 miles away) • Public Library: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO • Bank: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

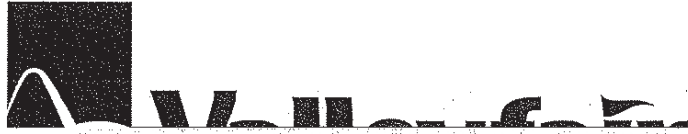
CITY FACTS

- Valleyfair, is a 90 acre (0.5 km²) amusement park located in Shakopee, Minnesota, USA and is currently the largest amusement park in the Upper Midwest United States.
- Shakopee, Minnesota is located just 25 minutes south of the Twin Cities. The land of 10,000 lakes is not just for fishing and camping. This metropolitan area boasts beautiful historical sites, shopping, restaurants and one of the most premiere theater districts around.

ADDITIONAL INFORMATION



- Your job may not be available if you arrive late. You will be able to start working within 5 days after you arrive at your job location. When you obtain your travel itinerary, please email it to Janus International at student@janus-international.com. Please note that you are responsible for verifying your university schedule prior to your travel arrangements. You must obtain approval from Janus International and/or your employer of any changes in your Job Start or Job Ending dates prior to your arrival in the U.S. If your employer is unable to accept that change, they have the right to cancel your Job Agreement. After your arrival in the U.S., any unauthorized early departure from your program or from your employer may result in loss of deposit, program cancellation and/or denial of a future visa application



Valleyfair Commons
Cuts - rain water treatment

Housing Information

Commons. The following is

We are pleased to welcome you to Valleyfair and Valleyfair Commons. This information regarding your summer living arrangements.

on Valleyfair property. When arriving to Commons, please check in at the front entrance and take the first right. We will take you to the Commons.

Location: Valleyfair Commons (a.k.a. the Dorms) are located approximately 1 mile from Valleyfair's administrative offices. Valleyfair Commons is the second road you will want to take on the right turn onto the frontage road (before the main gate). This will lead you to Valleyfair Commons.

check in at 5605 East Commons are staffed 24 hours a day.

Checking In: When arriving at the Valleyfair Commons, please check in at 5605 East Commons Highway 101 (the far building, along the tree line). The dorms are open 24 hours so it does not matter what time you arrive.

60/week and will be

Cost of Housing: The cost of living on site at Valleyfair is \$45/week, which is deducted directly from your paycheck.

Please complete the room assignment form and submit to Valleyfair's Human Resources Office no later than March 1, 2010. If you have requested a specific roommate on the form, we will do our best to accommodate you.

Room Assignments: Four people are assigned to each room. Please complete the room assignment form and submit to Valleyfair's Human Resources Office no later than March 1, 2010. If you have requested a specific roommate on the form, we will do our best to accommodate you.

Room Information: Each room is furnished with two sets of twin sized bunk beds; four closets; two dressers; one chair and one refrigerator (4 cubic feet). All rooms are equipped with a desk and chair. You will be responsible for your own bedding and for a padlock for the locker style closet. All of these items can be purchased at the main desk of each building for a minimal charge.

Room Info
locker style

A kitchen is located on each floor for you to use. The kitchens contain two toasters, a sink, and two microwaves. You are responsible for yourself and keeping the kitchen clean and neat at all times.

Kitchen Facilities: The kitchens contain two stoves, two toasters, a sink, and two microwaves. You are responsible for yourself and keeping the kitchen clean and neat at all times.

Lounge Areas: Each floor also has a common lounge area for you to hang out and relax. Each lounge area contains a couch, chairs and tables. A TV and VCR/DVD player are available in each lounge for employees to use. Movies are available to check out at the main desk of the North Commons building.

Computers: We have two internet computers available for use in the main lobby of the North Commons. We ask that you give us and reserve your computer time of the lobby desk of the Commons.

- < All visitors must be over 18 years of age except for immediate family
- < Alcohol is not allowed on university property regardless of your age. Violators may be evicted and/or fined.

Rides

Ride Operator

Responsibilities include, but not limited to, ensuring the proper operation of the assigned ride location. Duties include, but are not limited to, informing guests of and enforcing ride rules, regulations and admission requirements, handling guest situations and maintaining the cleanliness of the ride, ride area and the entire park. Additional responsibilities include; ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well as providing information and directions to our guests.

Responsibilities may also include selling tickets for go-karts, bumper boats, adventure golf, and RipCord. Operators must be able to follow and use accepted and proper cash handling procedures with the use of a cash register.

Ride Operators are required to complete necessary paperwork associated with the operation of the assigned location and complete all other duties that may be assigned or

ride in various weather conditions,
on ladders up to 200 feet, assisting
with petroleum products. Sweep duties
or shift while using a long handled dust
pan and broom to sweep debris and the ability to

Position requires continuous standing, working or
two-handed manipulation of controls; climbing lifts
small children under 50 lbs and may be working v
require continuous walking during a six to ten hou
pan and broom to sweep debris and the ability to

Must be courteous and able to enforce policies clearly and consistently. Must be at least
18 years old and a high school graduate. Ride Operators will assist in other areas of

18 years of
nature; co
18 years of

Sweepers

Responsibilities include, but are not limited to, ensuring park cleanliness by using various equipment properly and in a safe manner. Duties include, but are not limited to, informing guests of and enforcing Park rules and regulations, handling guest situations, ensuring the cleanliness of the park walkways, common areas, trash can exteriors, drinking fountains, pay phones, and benches as well as providing information and directions to our guests.

a mature, courteous and outgoing person due to the high guest contact
The ability to communicate with guests and to ten hour shift while
dust pan and broom to sweep debris. Must also have the ability to
pick up non-sweepable debris. Must be able to clearly hear, read,

Position requires a
nature of the work
use a long handle
bend over and pic

Food Service

Food Services Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

Ensuring the safe and efficient operation of assigned food location

- Maintaining assigned location in accordance with all applicable health codes (kitchen, behind a counter, etc.)
- Following appropriate and consistent handling procedures when handling food.
- Interacting with customers of diverse age group.
 - Any cleaning phases that are involved in food service to maintain a clean and sanitary environment.
 - Flexible to work unsupervised or as part of a team.
 - Keeping the outside of your location clean and up to the standards of the park.
 - Willing to assist in all areas of the Food Operations Division.

Team Members are required to complete all duties associated with the operation of the assigned location and complete all other duties that may be assigned or incurred during the course of business or as directed by management.

Position requires continuous standing, working outside in various weather conditions.

Standardized equipment and procedures must be followed. Team members must be at least 16 years of age

*Slip resistant shoes are required for this position. (Not supplied by employer)

When working in a location that serves alcohol, you MUST be knowledgeable about and willing to enforce all State and Federal laws and all company policies pertaining to the sale of an alcoholic beverage.

Server

- Must be able to perform all of the team member duties as listed above.
- Working outside in all types of weather.
- Must be 18 years of age or older.
- Able to handle all types of food and beverage including alcohol.
- Able to conditionally carry 20 lbs long distances.

Auditor/Cash Room

Oversees the daily operation of the Food's Cash Control Room.

Responsible for monitoring cash control policies and procedures. Must accurately keep on all Food Operations personnel handling money. Responsible for counting and balancing employee cash bags, recording variances for exchanges and making out reports of the Cash Control Room. Coordinates with internal Auditor on all cash concerns and cash register audits.

Conducts audits on food location registers and register tapes checking for discrepancies and recording any findings. On occasion will do actual location cash counts. Performs

~~procedures from daily audits to verify release compliance, policies and procedures, activities and analyzing documents, and documenting problems for the following locations: DQ's, Albert Heijn, and other locations. Also~~

will handle kitchen and employee and/or clerical property, quantities, items and service. Responsible for accurate reports and communicate the results of the area supervisors and managers.

Will Provide assistance to employees. Responsible for the confidential file employment documentation. Ensure that all data is entered accurately into database. Will oversee the tasks of the office personnel are being completed in an accurate and timely manner

Requirements: Posses a high level of organizational, communication (verbal and time management skills. Experience working with figures, cash registers, machines preferred. Must have supervisory skills. Ability to work independently follow detailed instruction. Honesty and reliability a must. Must exhibit fast grooming consistent with company image. Flexibility to work various hours other positions as business warrants. Previous food service experience preferred. or more years of Valleyfair work experience is preferred.

Food Operations Office Team Member

Individuals must be friendly and honest. Responsibilities include, but are not

- Interacting with employees on all levels.
- Maintaining accurate employee records (i.e. daily staffing, attendance records, disciplinary reports, and ect.)
- Basic office duties (i.e. typing, filing, answering phones)
- Working unsupervised or as part of a team

- Keeping open communication with the office
- Keeping open communication with the office
- Keeping open communication with the office

will be responsible for the operation of the assigned location and complete all other duties that may be assigned or required during the course of business or as directed by management. Experience with Microsoft Office Applications (Word, Excel, Access) preferred, but not necessary.

Position requires continuous sitting, working inside, safe operation of equipment, and adhering to labor laws. Individuals must be kind and courteous, as well as helpful to our guests and fellow employees. Food Operations Office Team Members must be at least 18 years of age.

Foods Warehouse

Warehouse Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

- Working as part of a team with a high level of enthusiasm.
- Individuals receive and store all incoming deliveries from vendors.
- Deliver daily orders to all food locations in a timely and efficient manner.
- Follow proper procedures for opening and closing warehouse.
- Must be able to maintain effective and courteous communication with guests as well as fellow employees.
- Must follow directions and all company policies, which includes following all safety rules and regulations when using any company equipment.
- Must be able to lift up to 50 pounds on a regular basis.
- Must be willing to perform the job duties associated with any Food Operation Team Member position.
- **Skid Resistant shoes are required for this position.** (Not supplied by employer)

Picnic Services

Picnic Service Team Member

Individuals must be friendly and honest. Responsibilities include, but are not limited to:

- Positions are responsible for all catered events.
- Involves set up and clean up for each catered event.
- Preparation of food items.
- Serving food and beverages in a clean, sanitary environment.
- Maintain a high level of enthusiasm.
- Must be able to work independently or as a part of a team while following all policies and procedures.

Skid Resistant shoes are required for this position. (Not supplied by employer)

